

 YOE INDUSTRIAL SERVICES Complete Construction From the Ground Up	Yoe Concrete Industrial Services		Pg. 1 of 2
	Job Description – Carpenter	Rev: 02 12/01/20	

Classification: Hourly

Reports to: General Superintendent & Foreman

Summary/Objective:

The job site finish carpenter will provide help in the following areas but not limited to: Job site safety, quality, and production. Finish carpenter will aid in framing work, trim carpenter, interior finishes, doors, window, flooring and drywall.

Essential Functions:

- I. Perform Production Tasks
 - Participates in “safety tool box meetings”
 - Assist Foreman as directed

- II. Knowledge, Skills and Attributes
 - Concrete – forming, preparation, pouring, and finishing
 - Framing – metal and wood, trusses, and sheeting
 - Siding – installation and repair/replacement
 - Windows – installation and trim
 - Doors – installation of frames, hardware, exit and panic devices
 - Drywall – hanging and finishing
 - Ceiling – installation of ceiling grids and tiles
 - Layout dimensions from blue prints
 - Ability to interpret written directions/specifications

- III. Other duties as assigned by the Vice President and/or the President

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Recommended Education and Experience

- Three (3) years’ experience
- Willingness to further education by attending skill improvement classes recommended by the company
- Basic first aid training
- 10-Hour OSHA Training
- MSHA Part 46 Training



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Basic Tools Required – Tools to kept with employee at all times and in good working condition

Equipment Required By All Field Employees

Supplied by Yoe Concrete Industrial Services

Hard Hat	Safety Vest	Safety Eye Wear
Gloves	Ear Plugs	Dust Masks
First Aid – Rescue Breathers & Latex Gloves		Heat Resistant Uniforms

Employee is required to purchase and have with them daily

Utility knife	Chalk box	Plumb bob
Center & Pin Punch	25' x 100' tape	Pry bar
2' & 4' torpedo level	Bull pins	Cold chisel
Combination square	Framing square	Putty knife
Regular & 3lb hammer	String line	Scribe
Flat file	Channel lock pliers	12" adjustable wrench
Wrenches to 1 1/8"	Sockets & Ratchets	Tap handles
Screw drivers	Allen wrenches	Tin snips
Bolt & Bag belt	1/4" spud wrenches	Toolbox/bucket
Needle nose, lineman's & diagonal pliers		
Steel Toe over the ankle boots	Over the shoe Rubber boots	

This job description has been approved by all levels of management:

Manager _____

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee _____ Date _____